



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

January 22, 2014

Tameka Thompson  
1425 MLK Jr. Pkwy  
Des Moines, IA 50314

Dear Ms. ,

This letter is in regards to the January 6, 2014 compliance check of your Category B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

**Lock bleach away or place in a higher location so children are not able to reach.**

☐ 110.5(1)e All accessible electrical outlets are safely capped.

**Double check outlets that they all have covers. Outlets were missing covers in the tv room behind some of the toys.**

☐ 110.5(1)m Has not less than one 2A 10BC rated fire extinguisher in a visible and readily accessible place on each child-occupied floor.

**Make sure you obtain a larger extinguisher. It has to be classification 2A 10BC or larger. They can be purchased at Wal-Mart, Home Depot, Menards, etc.**

☐ 110.5(1)n Each smoke detector is tested monthly, and a record is kept for inspection purposes.

**There is a form in the packet provided where you can track emergency drill practices and testing smoke detectors.**

☐ 110.5(1)r If not fenced, both in and aboveground pools must have a cover that meets or exceeds ASTM standards when not in use.

**You were not out of compliance in this area, this information is included for future reference as summer approaches and you wish to have a pool or use a pool. You did sign that we discussed these specific requirements.**

- ☐ 110.5(1)r Fence for in-ground pool is flush with ground and at least four feet high.
- ☐ 110.5(1)r Fence for aboveground pool is four feet above sidewalls of pool. Height of pool walls not included in measurement.
- ☐ 110.5(1)r Wading pools are drained daily and are inaccessible to children when not in use.
- ☐ 110.5(1)s If children use above ground or in-ground swimming pools:
- ☐ 110.5(1)s Written permission from the parents is on file.
- ☐ 110.5(1)s Equipment needed to rescue a child or adult is accessible.
- ☐ 110.5(1)s The provider accompanies and provides constant supervision while the children use the pool.
- ☐ 110.5(1)s The provider has completed training in CPR for infants, toddlers, and children. Documentation of current certification is on file.

**You indicated taking the course recently and needing to find your certification card. If you cannot locate the card you will need to re-take the course.**

- ☐ 110.5(1)u The provider has written policies about caring for mildly ill children and the exclusion of children due to illness, and informs parents of policies.
- ☐ 110.5(1)v The provider has written policies about responding to health-related emergencies.

**110.5(2) A provider file is maintained and contains:**

- ☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years.
- ☐ 110.5(2)b Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. Certification will be maintained throughout period of registration. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations on or before February 26, 2014.**

- ☐ Based on the items out of compliance listed above, you will be required to have a re-check or follow-up visit to your home. This visit will occur on or after \_\_\_\_\_.

x ☐ Based on the items out of compliance listed above, a re-check or follow-up visit to your home is not necessary. However, it is essential you come into complete compliance with all Departmental regulatory mandates. **Please check mark each of the boxes listed above when the necessary corrections have been completed. By doing so, you certify that you have completed all of the mandated regulatory requirements contained within each identified section.**

**I certify that I have taken all of the steps necessary to correct each of the identified violations noted above and am now in complete compliance with all of the Departmental mandated regulatory rules.**

**Please sign and date below, and return this form in the provided envelope by: February 26, 2014.**

X \_\_\_\_\_  
Signature Date

Please call me if you have any further questions.

Sincerely,

Melissa Crawford  
Child Development Home Compliance Checks  
DHS, Dallas County  
210 N 10<sup>th</sup> Street  
Adel, IA 50003  
(515) 993-1742 (ph)  
515-564-4033 (fx)  
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Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at (Text field for phone).

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).